

## SEC.M.02 UAEU New Campus Access Strategy

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## 1. Objective

The objective of this document is to detail the access strategy for the UAEU New Maqam Campus.

## 2. Points of Entry to the Male Campus

- Access to the Male Campus is from Al Jamia Street through the designated entry point Guard Houses (Gates P3/P4) or from Sh. Khalifa Street through (Gate P1).
- A valid vehicle entry permit will be required to access the Male Campus.
- The inner area of the academic buildings is strictly controlled and that hydraulic (rising) bollards, tyre shredders (traffic spikes), and turnstiles are in place to prevent unauthorized entry.

### 2.1. South East Gate P3

This gate can be accessed from Al Jamia Street and will serve as a point of entry to the male campus for the following personnel:

UAEU Staff/Faculty with permission to multi storey parking buildings P10 and P11, and/or the open parking spaces near Building G1 or H4.

Identification required: UAEU vehicle stickers/ ID cards.

UAEU Staff/Faculty by taxi, to the open parking spaces near Building G1 or H4.

Identification required: UAEU ID cards.

UAEU students with permission to multi storey parking building P11 and/or the open parking spaces near Building G1 or H4.

Identification required: UAEU vehicle stickers/ ID cards.

UAEU/Khadamat Contractors – with a valid work permit - Visitor Passes managed from the P3 guardhouse.

Delivery Vehicles/ Franchise Staff - authorized to cater to Male Campus outlets, etc.

Identification Required: Valid photo IDs managed from the P3 guardhouse.

### 2.2. South Gate P4

This gate can be accessed from Al Jamia Street, and the P4 Parking is controlled by access controlled turnstiles that can be opened with authorized access cards only. This serves as a point of entry to the following personnel:

UAEU Students - Identification required: UAEU IDs programmed as access cards.

UAEU Staff/Faculty - Identification required: UAEU IDs programmed as access cards.

Authorised Visitors to the Male Campus – Visitor Passes managed from the P4 guardhouse.

## 3. Points of Entry to the Female Campus

### 3.1. P5 Transit Lounge (Pedestrian Access Point)

**P5** transit lounge can be accessed from Al Jamia Street and is controlled by access controlled doors and turnstiles that can be opened with authorized access cards only. This serves as a point of entry to the following personnel:

Female Residential Students- Identification required: UAEU IDs programmed as access cards.

UAEU Residential Staff- Identification required: UAEU IDs programmed as access cards.

### 3.2. South West Gate P6

This gate can be accessed from Al Jamia Street and serves as a point of entry to the following personnel:

Female Residential Students (Maqam 1, 2, 3, 4/Tawam, etc)- by UAEU bus only; to the pick up/drop off area outside of **P5** Transit lounge, or to Maqam 4 Hostels.

Female Day (Al Ain) Students – by UAEU bus only; to the pick up/drop off area outside of **P7** Transit lounge.

UAEU / Khadamat Contractors- those with a valid permit and need to enter the female campus through West Gate **P6a**.

Delivery Vehicles/ Franchise Staff/Contractors - authorized to cater to Female Campus outlets, etc. Identification Required: Valid photo IDs managed from the **P6a** guardhouse.

Parents/Guardians of the Female Residential Students (Maqam 4); Delivery Vehicles/ Franchise Staff/Contractors - authorized to access Maqam 4 hostels.

*No Identification Required at Gate P6: These personnel are managed from the **Maqam 4** guardhouse by the UAEU Security Contractor.*

### 3.3. West Gate P6a

This gate can be accessed via South West Gate **P6** from Al Jamia Street and serves as a point of entry to the following personnel:

UAEU / Khadamat Contractors- those with a valid permit and need to enter the female campus through West Gate **P6a**.

Delivery Vehicles/ Franchise Staff/Contractors - authorized to cater to Female Campus outlets, etc. Identification Required: Valid photo IDs managed from the **P6a** guardhouse.

UAEU Buses/UAEU Clinic Vehicles, etc.

### 3.4. West Parking Gate P8

This gate can be accessed from Tawam Street as well as Sh. Khalifa Street and the gate barriers are controlled by the **Automatic Number Plate Recognition (ANPR)**

System. Only those vehicles that are registered in the ANPR system, or have been authorised by the relevant UAEU authority, can gain access through this gate to the drop off area and then towards Sh. Khalifa Street. This gate serves the following personnel:

Female Day (Al Ain) Students and/or their parents/guardians for student pick up/drop off - by authorized vehicles only.

UAEU staff/Faculty- by authorized vehicles only.

### 3.5. P7 Transit Lounge (Pedestrian Access Point)

**P7** transit lounge can be accessed via South West Gate **P6** from Al Jamia Street or West Gate **P8** from Tawam Street/Sh. Khalifa Street; and is controlled by access controlled doors and turnstiles that the authorised users can open by swiping authorized access cards or by scanning their fingerprint on the biometric readers . This serves as a point of entry to the following personnel:

Female Day (Al Ain) Students - by authorized vehicles- Identification required: UAEU IDs programmed as access cards (Students should also be registered in the biometric system through relevant UAEU authority).

Female Day (Al Ain) Students - by UAEU bus only; Identification required: UAEU IDs programmed as access cards. (Students should also be registered in the biometric system through relevant UAEU authority).

UAEU Staff/Faculty- Identification required: UAEU IDs programmed as access cards.

Visitors to the Female Campus- Authorized by relevant UAEU authority, and managed by the relevant UAEU Department.

### 3.6. Staff/Faculty Entry G9 : Pedestrian Access Point

Gate **G9** can be accessed from the Crescent Building main entrance **P1** via the **G9** Car Park west of the Crescent Building and is controlled by an unmanned access-controlled turnstile that opens only with authorized access cards. This gate serves the following personnel:

UAEU Staff/Faculty- Identification required: UAEU IDs programmed as access cards.

## 4. Crescent Building Gate P1

The Crescent Building Gate **P1** can be accessed from Sh. Khalifa Street and serves the following personnel:

UAEU Staff/Faculty- Identification required: UAEU vehicle stickers/ IDs.

Visitors to the Crescent Building- as authorized by the relevant UAEU authority.

Contractors- with valid work permits - Visitor Passes managed from the P1 guardhouse..

Male Residential Students (residing in I-Series hostels) – by authorized vehicles only.

Access to the Crescent Building basement car park is access controlled and the barrier to this car park opens only with the access cards authorized by the relevant UAEU authority.

### 5. Cross Campus Roads

There is a Cross Campus Road that provides access to faculty and staff from the male to the female sides of the campus and vice versa. This is located to the north of the FIT (E1) building. This access road is controlled by gates and turnstiles **P12 (or G12)** and **P13 (or G13)**. Strict control of entry to the female campus will be maintained at all times. Only authorized members of faculty and staff will be permitted to use this access route.

The Cross Campus road to the south of the Shared Laboratories (E-Series) buildings is for Service and Emergency Vehicles, and authorised members of Khadamat/UAEU staff only and is controlled by Gate **P14 (or G16)**.

### 6. Access to Buildings

The core hours of the University are declared as 0800 – 1800 Sundays through Thursdays. New Campus Buildings will be open as:

Academic buildings (C1–C6; E2–E7, F1, H1–H4), all Building main doors will automatically open at 0700 and lock at 1900 daily.

Dining/Food Court Area (B2 & G3) will be open from 0700 -2100 daily (Franchises will vacate the campus by 2200).

Sports (B1 & G1) and Village (B3 & G2) buildings will open as dictated by the relevant University Department.

Residential Buildings A1 – A11 & I1 – I3 (Maqam 5) will be open to Residential Students as dictated by the University Housing Department.

The existing buildings, E1, F2 and F3 are not part of the access control solution and entry can be gained without access cards or metal keys during core hours of the University.

### 7. Staff/Student and Visitor Identification

All staff, Students, visitors and contractors who wish to enter the Campus will be required to be in possession of the following:

- UAEU Faculty & Staff: UAEU Staff ID card programmed as Access Card
- Students: UAEU Student ID programmed as Access Card
- UAEU Authorised Visitors: Visitor ID Card.
- Franchise and regular contractor employees: Franchise/Contractor ID Card
- Infrequent Contractor Employees: Visitor ID Card

## Notes

ALL visitors, franchise contractors and contractors will be required to display their ID Card visibly at all times when within the UAEU Campus.

All Visitors to the Campus, and contractors are to be clear of the Campus area by 1900 daily unless specifically authorized otherwise.

All Franchise Contractors are to be clear of the Campus by 2200 daily, after cleaning of Franchise areas.

## 8. Vehicular Access/Deliveries

### 8.1. Vehicular Entry Protocol

The authority for granting permission for vehicular entry to the UAEU Male/Female Campus lies with the respective Male/Female Campus Manager Supervisor or the UAEU-FMD.

In general vehicle entry will only be permitted as follows:

Khadamat electric vehicles: At all times as required by service delivery outputs.

Khadamat motorised vehicles: restricted to entry on a requirements only basis to deliver plant machinery and equipment.

Infrastructure Contractor (Grounds maintenance/Infrastructure Buildings Maintenance): As dictated by the UAEU policy.

Delivery vehicles (general): Entry to authorised vehicles only during the periods 0600 – 0700; 1200 – 1330 and 1600 – 1800. Time restrictions for load/offload will be placed upon delivery vehicles and will be monitored by Khadamat Security. Delivery vehicles arriving outside of the dictated times will be held outside the main campus area and deliveries will only be permitted by use of trolleys (to be supplied by the delivery company or the end user).

Service Vehicles (Municipality Waste Collection Vehicles, etc): Entry to authorised vehicles only; time restrictions will be placed upon delivery vehicles based upon time required to load/offload.

UAEU Vehicles: As dictated by the UAEU policy

Emergency Vehicles (Police, Ambulance, Civil Defense): Entry to Civil Defense and Ambulance, in response to an emergency, will be permitted at all times. Entry to Police will only be permitted on the authority of the Campus Supervisor and as dictated by the UAEU policy.

Taxis: Taxis are not permitted inside the UAEU New Campus.

### 8.2. Vehicular Entry Procedure (Female Campus)

Vehicle Access to the Female Campus is as follows:

UAEU Vehicles, Delivery Vehicles, Service Vehicles, Infrastructure Contractor & Khadamat motorised vehicles, will access the Site via the South West Gate P6, carry out a pass exchange at the Security Post and enter via Gate P6a.

Emergency Vehicles will enter via the South West Gate P6 and enter the Female Campus via Gate P6a under the escort of the Khadamat Security Contractor.

### 8.3. Vehicular Entry Procedure (Male Campus)

Vehicle Access to the Male Campus is as follows:



UAEU Vehicles, Delivery Vehicles, Service Vehicles and Infrastructure Contractor vehicles will access the site via the South East Gate P3 by carrying out a pass exchange at the Security Post at Gate P3.

Emergency Vehicles will enter via the South East Gate P3 under the escort of the Khadamat Security Contractor.

#### **8.4. Vehicle Entry Permit**

With the exception of Khadamat vehicles and Emergency Vehicles, all vehicles entering the Main Campus area will be required to display a Vehicle Entry Permit at all times whilst on site. The driver of the vehicle will be required to exchange his/her valid photo ID for a Vehicle Entry Permit.

#### **8.5. Parking**

##### **8.5.1. Internal Parking within the Campuses**

Other than at the designated parking areas, parking is not permitted anywhere within the Male or Female Campus areas. Authorised delivery vehicles are to park in designated areas only, at loading bays/entrances to buildings as advised by Khadamat Security Team. Vehicle entry and movement will be restricted to 0600 – 0700; 1200 – 1330 and 1600 – 1800. The Emergency Vehicle Access route is to be kept clear at all times.

##### **8.5.2. Student Parking**

Parking for Female (Al Ain) Day Students is at the P8 Car Park which can be accessed from Tawam Street and also Sheikh Khalifa Street

Parking for Male Day students is at the P4 Car Park which can be accessed via South Gate P4 from Al Jamia Street, or Structured Parking Building P11 or open parking spaces beside buildings G1 or H4.

Parking for Male Residential Students residing in Buildings I1, I2 & I3 (Maqam 5 hostels) is at the car park north-east of the Crescent Building D4 and can be accessed via Gate P1 from Sh. Khalifa Street.

##### **8.5.3. Staff & Faculty Parking**

Parking for Staff and Faculty working in the Female Campus is at the G9 Car Park at the North of the Female Campus. This car park can be accessed from Sheikh Khalifa Street via the entrance to the Crescent Building, P1.

The staff and Faculty working in the Male Campus can use the parking spaces in the Structured Parking Buildings P10 and P11, or the open parking spaces beside Buildings G1 and H4 as authorised by the relevant UAEU authority. Staff and Faculty may also use the P4 Car Park accessed via South Gate P4 from Al Jamia Street.

##### **8.5.4. Parking for Residential Staff and Parents of Residential Students**

Parking for Female Residential Staff and Parents of Female Residential Students is outside Building P5 Transit Lounge accessed from Al Jamia Street.



#### **8.5.5. Parking for Staff/Faculty and Male Students Using the Shared Laboratories**

Parking for the Staff/Faculty and Male Students using the Shared Laboratories is at the P4 Car Park accessed Via Gate P4 from Al Jamia Street. The Staff and Faculty working in the shared labs can use the parking spaces in the Structured Parking Buildings P10 and P11 or the open parking spaces beside Buildings G1 and H4 as authorised by the relevant UAEU authority.

#### **8.5.6. Visitor Parking**

Parking for Visitors to the Crescent Building is at the P1 Car Park accessed via the Crescent Building Gate P1 from Sheikh Khalifa Street.

Parking for Visitors to the Female Campus is at the P8 Car Park accessed from Tawam Street or Sheikh Khalifa Street.

Parking for Visitors to the Male Campus is at the P4 Car Park accessed via the South Gate P4 from Al Jamia Street.

#### **8.5.7. Parking for Contractors**

Parking for Contractors for the Female Campus is at the P8 Car Park which can be accessed from Tawam Street and also Sheikh Khalifa Street.

Parking for Contractors for the Male Campus is at the P4 Car Park which can be accessed via South Gate P4 from Al Jamia Street, or the open parking spaces beside Buildings G1 and H4 as authorised by the relevant UAEU authority.

### **9. Usage of Electric Vehicles (EVs) inside the Campus**

The usage of EVs within the UAEU Campus must be authorised, and is restricted only to operational requirements. Unless essential, the EVs should not drive through the main pedestrian routes, especially around the residential buildings, sports & village complexes and under the shaded walkways. The EVs are not permitted to park at building entrance ways or block EVA routes, building fire exits, fire breaching inlets, fire hydrants, etc.

All incidents/accidents involving EVs must be reported, investigated and a formal investigation report must be produced. If there is an accident between an EV and a car or any other motorised vehicle, police must be called for investigation.

**Annexure 1**
